

## Protocol for section meeting for the PhD Students Association

*Place: Fika room in F-building, F200*

*Date: 2018-09-27*

*Time: Start 17:00*

*Participants: 20 members*

### §1) Opening of the meeting

The Chairman of The PhD Student Association Maria Rodiouchkina opens the meeting

### §2) Formalities

- a) Formally advertised  
The meeting was formally advertised
- b) Changes to the agenda  
No changes to the agenda
- c) Election of Secretary  
Ingela Jobe was elected
- d) Election of Adjuster  
Stefan Marth was elected
- e) Election of Chairman  
Maria Rodiouchkina was elected
- f) Approve agenda  
The agenda was approved

### §3) By-election (fyllnadsval)

Caroline Strömberg was elected as the new representative in FFN in the PhD Students Association.

### §4) New by-laws for the PhD Student Association

The new by-laws for the PhD Student Association was approved (2:nd and final time)

### §5) Information from the chairman

- 135 members of Student Union
- PhD hoodies for sale
- The workshop with Alexander Rozental had 54 registered participants but only 30 participated.
- Workshop about academic effectiveness with Åsa Burman October 11, 9-12 am, in A117 LKAB room. Sign up before October 7. In the afternoon Åsa will have a workshop for the supervisors.
- PhD students Mirror Survey. The board will meet Eva Ronström responsible for the LTU survey on October 24 to discuss how we can work together with surveys.
- PhD students' right. The board will meet Pro Vice-Chancellor Pär Weihed on December 7 to discuss PhD student's right.

### §6) Information from the PhD Student Association representatives

No information

**§7) Discussion points**

- PhD students' rights. Questions and concerns students have regarding studies and/or working environment, for example supervision, authorship on papers, departmental duties etc.
- Important to update and document in ISP.
- Vancouver Protocol for authorship can be used as a guideline when discussing authorship. LTU do not have a committee working on scientific ethics.
- During the University Board meeting in November the PhD association will have 20 minutes to discuss students' rights issues.
- Contact your department rep or the board if you have any issues or questions.
- The board will continue working with students' rights and will get back to the members.

Reflections: new students do not know their rights, why do we not go to the press, LTU have no exit interview or survey for students leaving, formal feedback from the PhD student to the supervisors.

**§8) Open questions**

- Discussion of ISP  
Reflections: important to update the ISP and to write what is happening and if there are disagreements with supervisors, right to change supervisors.

**§9) Next meeting**

In the end of January or beginning of February next year. Supervisor of the year will be invited to give a presentation.

**§10) Closing of the meeting**

The Chairman Maria Rodiouchkina closes the meeting

  
.....  
Maria Rodiouchkina, Chairman

  
.....  
Ingela Jobe, Secretary

  
.....  
Stefan Marth, Adjuster