

## Protocol for section meeting for the PhD Students Association

*Place: A109*  
*Date: 2020-01-29*  
*Time: Start 14:00*  
*Participants: 13 members*

### **§1) Opening of the meeting**

The chairman of the PhD Student Association Maria Rodiouchkina opens the meeting.

### **§2) Formalities**

- a) Formally advertised  
*The meeting was formally advertised.*
- b) Changes to the agenda  
*No changes to the agenda.*
- c) Election of Secretary  
*Gustav Grund Pihlgren was elected as Secretary*
- d) Election of Adjuster  
*Viktor Sandell was elected as Adjuster*
- e) Election of Chairman  
*Maria Rodiouchkina was elected as Chairman*
- f) Approve agenda  
*The agenda was approved*

### **§3) By-election (fyllnadsval)**

Carl-Alexander Allwood was elected as the new HPC representative.

Linus Thomson was elected as the new ETS representative.

The position of SBN representative was left vacant.

The position of Secretary in the PhD Student Association Board was left vacant.

### **§4) Presentation and discussion regarding results from the survey “PhD Students Mirror”**

The results of the survey was presented and discussed.

- *Problems with the formulation of parts of the survey has been brought to the attention of the board and will be improved until next time.*
- *It's important that PhD students gets enough supervision time. Is there any follow-up to this aspect of supervision? How can that follow-up be improved? Maybe by following up how often supervision meetings are held?*
- *Departmental duties time reports needs to be submitted continuously and the PhD student should be given opportunity to approve the time being submitted. Suggestion is that PhD students should get an e-mail once per semester detailing the departmental duties and time that have been reported so the student can easily keep track of this. The mail could also contain instructions with how to deal with inconsistencies.*

**§5) Open questions**

No questions.

**§6) Next meeting**

Next meeting will be in April.

The suggestion for PhD student activity afterwards, proposed by the participants, is Go-Kart.

**§7) Closing of the meeting**

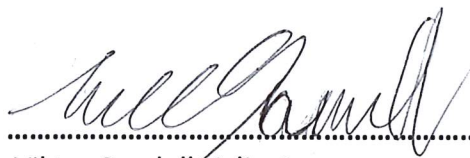
Maria Rodiouchkina closes the meeting.



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Maria Rodiouchkina, Chairman



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Gustav Grund Pihlgren, Secretary



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Viktor Sandell, Adjuster